



# Submission Instruction

## ***Submission Preparation Checklist***

- The article has not been previously published, nor it is not in the consideration process in another journal/publication (or an explanation has been provided in Comments to the Editor).
- Articles will be checked in a plagiarism tool and any ethical misconduct will be considered very seriously.
- Authors are encouraged to refer to the Committee on Publishing Ethics (COPE) for all aspects of publication ethics: <http://publicationethics.org/>.
- The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.

## ***Author Guidelines***

### **General publication terms**

- The Editorial Board accepts for publication the articles that have not been published before.
- The conference languages are English and Slovenian.
- **Authors are responsible for submitting proofread articles.**
- The editorial board reserves the right to carry out technical, scientific, and linguistic editing of the submitted articles.
- In case of the reviewers' recommendations and suggestions the author must send corrections within the stated timeline.

***There is no participation fee for publishing full papers in the conference materials.***



### **General requirements for submission formatting**

- The following authors' data should be included in the final article: name and surname, university/institution, country, if possible ORCID number (see: the template of the paper).
- The article should be prepared in the word processing program Microsoft Office Word.
- Section headings should be set in bold – see the template of the article.
- It is suggested that papers follow the [IMRaD structure](#).
- You can find the full paper/article template on the conference webpage.
- **Authors must provide proofreading of the final articles.**

### **Requirements for the article formatting**

- Proposed length of the article is from approx. 2000 to 6000 words.
- The title of the article should normally consist of min 6 and max 12 words.
- Abstract should normally consist of min 150 and max 250 words (the main focus, research problem/s, and basic results/findings of the research/article must be given).
- A4 format at 1.2 intervals; margins on all sides - 20 mm.
- Font: Calibri, text 11; the table text - font size 10.
- For the details see the template of the article.

### **Requirements for References:**

- References should follow the **American Psychological Association (APA, 7. ed) style** in alphabetical order. You can find Short Guide for APA Style 7<sup>th</sup> Edition [HERE](#) or [HERE](#) or [HERE](#). For articles in Slovenian language, you can find short APA Style 7<sup>th</sup> instructions [HERE](#).
- References for the personal author's papers or articles (self-citation) should not exceed more than 10 % from the general number of sources.
- For the details see the template of the article on the EECME conference webpage.