

Trade and Project Management Bootcamp in Ljubljana, Slovenia

International Project Week

11th - 15th of March 2024

Organised by:

B2 Ljubljana School of Business

NHL Stenden University of Applied Sciences



Location:

B2 Ljubljana School of Business,

[Tržaška cesta 42, SI-1000 Ljubljana](#), 1st floor



PREPARATORY PROGRAMME

Date & Time	Programme	Information	Location	Responsible
FRIDAY March 8, 2024				
12:20 – 12:30	Participants login	To make sure all cameras are turned on, audio muted etc. Taking attendance.	Online	Pei Pei Vong (NHLS) Katarina Aškerc Zadravec (LSB)
12:30 – 12:45	Opening session	Introduction to the BIP, virtual session programme and participants.	Online	Pei Pei Vong (NHLS)
12:45 – 13:15	Cross-Cultural Explorations		Online	Katarina Aškerc Zadravec (LSB) Pei Pei Vong (NHLS)
	Short break			
13:30 – 14:00	Dutch Business Landscape		Online	Guest Speaker
14:00 – 14:15	Closing session	Quick recap of the session, questions, code of conduct, managing expectations, dress code (e.g., final presentation day etc.), practical matters concerning the face-to-face week in Ljubljana etc.	Online	Pei Pei Vong (NHLS) Katarina Aškerc Zadravec (LSB)

TRADE AND PROJECT MANAGEMENT BOOTCAMP IN LJUBLJANA, SLOVENIA – PROGRAMME

Location: B2 Ljubljana School of Business, [Tržaška cesta 42, SI-1000 Ljubljana](#), 1st floor

Date & Time	Programme	Information	Responsible
SUNDAY March 10, 2024			
	Day of Arrival of NHLS students and staff		
MONDAY March 11, 2024			
9:15	Gathering at LSB		
9:30 - 10:00	Official opening and welcome speech	Opening speech of both universities, introduction of teachers and universities.	Katarina Aškerc Zadavec (LSB) Pei Pei Vong (NHLS) Shilpa Samplonius-Raut (NHLS)
10:00 - 10:30	Introduction of the Trade and Project Management Bootcamp	Purpose of the week and program of the week.	Pei Pei Vong (NHLS) Shilpa Samplonius-Raut (NHLS)
10:30 - 11:00	Short break (coffee, tea, cookies)		
11:00 - 12:30	Speed Dating Across Cultures		Pei Pei Vong (NHLS)
12:30 - 14:00	Lunch break		
15:00 - 17:30	Ljubljana Guided Tour	Meeting point: Prešeren Square (at the Prešeren monument)	Staša Krapež (LSB)
TUESDAY March 12, 2024			
9:15	Gathering at LSB		
9:30 - 10:30	Global Trade Exploration: Cases Across the World		Shilpa Samplonius-Raut (NHLS)
10:30 - 11:00	Short break (coffee, tea, cookies)		
11:00 - 12:00	Project Management: Design Thinking 1		Pei Pei Vong (NHLS)
12:00 - 12:45	Field Research Introduction		Shilpa Samplonius-Raut (NHLS)
12:45 - 14:00	Lunch break		
14:00 onwards	Field Research Execution		

WEDNESDAY March 13, 2024			
9:15	Gathering at LSB		
9:30 - 10:30	Field Research Reporting		Pei Pei Vong (NHLS) Shilpa Samplonius-Raut (NHLS) Katarina Aškerc Zadravec (LSB)
10:30 - 11:00	Short break (coffee, tea, cookies)		
11:00 - 12:00	Project Management: Design Thinking 2		Pei Pei Vong (NHLS)
12:00 - 13:00	Lunch break		
13:00 onwards	Field Research Execution		
18:00 - 21:00	Informal Meeting: Student Council - Networking Event	Location: Svečka bar (Dunajska cesta 218, 1000 Ljubljana)	
THURSDAY March 14, 2024			
9:15	Gathering at LSB		
9:30 - 10:30	Career Orientation	Preparation for the Business Fair on Friday.	Katarina Aškerc Zadravec (LSB)
10:30 - 11:00	Short break (coffee, tea, cookies)		
11:00 - 12:00	Field Research Reporting Working on preparing the Business Fair		Pei Pei Vong (NHLS) Shilpa Samplonius-Raut (NHLS) Katarina Aškerc Zadravec (LSB)
12:00 - 13:00	Lunch break		
13:00 onwards	Continue working on preparing the Business Fair	E.g.: preparation of poster, video, PPT, etc.	Pei Pei Vong (NHLS) Shilpa Samplonius-Raut (NHLS) Katarina Aškerc Zadravec (LSB)
FRIDAY March 15, 2024			
8:45	Gathering at LSB		
9:00 - 10:00	Prepare Business Fair Set-up		Katarina Aškerc Zadravec (LSB) Pei Pei Vong (NHLS) Shilpa Samplonius-Raut (NHLS)
10:00 - 12:00	Business Fair		
12:00 - 12:45	Award and Closing Ceremony		Katarina Aškerc Zadravec (LSB) Pei Pei Vong (NHLS) Shilpa Samplonius-Raut (NHLS)
12:45 - 14:00	Lunch break & Farewell		
End of the Programme			