Submission Instruction

Submission Preparation Checklist

- The submission has not been previously published, nor it was before in consideration process in another journal (or an explanation has been provided in Comments to the Editor).
- Articles will be checked in a plagiarism tool and any ethical misconduct will be considered very seriously.
- Authors are encouraged to refer to the Committee on Publishing Ethics (COPE) for all aspects of publication ethics: http://publicationethics.org/.
- The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.

Author Guidelines

General publication terms

- The Editorial Board accepts for publication the research papers that have not been published before.
- The conference languages – English and Slovenian.
- Authors are responsible to submit proofread articles.
- The editorial board reserves the right to carry out technical, scientific, linguistic editing of the submitted articles.
- In case of the reviewers' recommendations and suggestions the author must send corrections within the stated timeline (see the important dates on the conference web page).

There is no participation fee for publishing full papers in the conference materials.

General requirements for submission formatting

- The article should not have more than 4 authors (co-authors). The following authors' data should be included in the final article: name and surname, scientific degree, field, university/institution, country, ORCID number (see: the template of the paper).
- The article should be prepared in word processing program Microsoft Office Word.
- Section headings should be set in bold – see the template of the article.
- It is suggested that papers follow IMRaD structure.
- You can find the full paper/article template on the conference webpage. **Articles can be written in English or Slovenian language.**
- **<u>Author(s) are required to provide proofreading of the final articles.</u>**

Requirements for the article formatting

- Proposed length of the article is from 2000 to 6000 words.
- The title of the article should normally consist of min 6 and max 12 words.
- Abstract should normally consist of min 150 and max 250 words (note the problems and basic results of the research).
- A4 format at 1.2 intervals; margins on all sides - 20 mm.
- Font: Calibri, text 11; the table text - font size 10.
- For the details see the template of the article.

Requirements for References:

- References should follow the **American Psychological Association (APA, 7. ed) style** in alphabetical order. You can find Short Guide for APA Style 7th Edition **HERE**. For articles in Slovenian language, you can find short APA Style 7th instructions **HERE**.
- References for the personal author's papers or articles (self-citation) should not exceed more than 10 % from the general number of sources.
- For the details see the template of the article on the EECME conference webpage.